

COMPANY LETTERHEAD

On Behalf of Company
<<Signatory Name>>
<<Signatory Job Title>>
<<Signatory Company Name>>
<<Signatory Company Address>

<<Date>>

To whom it may concern,

This letter is to confirm that <<Applicant Name>> (<<Student ID/Residency No.>>) is currently employed at <<Company Name>> on <<Full/Part Time>> basis as a <<Applicant Job Title>>. <<Applicant Name>> is endorsed to attend the <<Course Name>> course with ICE Malta.

I understand that this information is required for the 'Empowering the Tourism Workforce through eLearning' scheme administered by the MTA & MTCP.

Yours faithfully,

<<Signatory Signature>>

<<Signatory Name>>
<<Signatory Job Title>>
<<Signatory Contact Number>>